

Employer

<u>Field Name</u>	<u>Type</u>	<u>Length</u>	<u>Required</u>	<u>Values</u>
EmployerID	string	50	Y	Supplied By Broker
Name	string	50	Y	
Address1	string	50		
Address2	string	50		
City	string	30		
State	string	2		
Zip	string	10		
Phone	string	10		
Fax	string	10		
Email	string	50		
Status	string	1	Y	A=Active, P=Prospective

Employee

<u>Friendly Field Name</u>	<u>Type</u>	<u>Length</u>	<u>Required</u>	<u>Values</u>
EmployeeID	string	50	Y	Supplied By Broker
EmployerID	string	50	Y	Supplied By Broker
EmployeeFirstName	string	50	Y	
EmployeeLastName	string	50	Y	
EmployeeGender	string	1		M or F
EmployeeSSN	string	9	Y	Numeric Only, No Dashes
EmployeeJobTitle	string	50		
EmployeeBirthDate	date		Y	
EmployeeHireDate	date			
EmployeeHomeAddr1	string	50		
EmployeeHomeAddr2	string	50		
EmployeeHomeCity	string	50		
EmployeeHomeState	string	2		
EmployeeHomeZip	string	9		Numeric Only, No Dashes
EmployeeMailingAddr1	string	50		
EmployeeMailingAddr2	string	50		
EmployeeMailingCity	string	50		
EmployeeMailingState	string	2		
EmployeeMailingZip	string	9		Numeric Only, No Dashes
EmployeeHomePhone	string	10		Numeric Only, No Dashes
EmployeeWorkPhone	string	10		Numeric Only, No Dashes
EmployeeEmail	string	50	Y	Only Required If Setting Up Self Service
EmployeeAnnualSalary	currency			

Dependent

<u>Friendly Field Name</u>	<u>Type</u>	<u>Length</u>	<u>Required</u>	<u>Values</u>
EmployeeID	string	50	Y	Supplied By Broker
DependentFirstName	string	50	Y	
DependentLastName	string	50	Y	
DependentSSN	string	9		Numeric Only, No Dashes
DependentBirthDate	date			
DependentGender	string	1		
DependentRelationship	string	1		S=Spouse, C=Child

Benefit Plan

<u>Friendly Field Name</u>	<u>Type</u>	<u>Length</u>	<u>Required</u>	<u>Values</u>
EmployerID	string	50	Y	
BenefitPlanName	string	50	Y	
ProviderName	string	50	Y	
PolicyNumber	string	50		
PolicyStartDate	date		Y	
PolicyEndDate	date			
ContractRenewalDate	string		Y	Month/Date Only
RAF	numeric		Y	